



ST. AUGUSTINE UNIVERSITY OF TANZANIA (SAUT)
MBEYA CENTRE

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Building the City of God

**PROCEDURES FOR ISSUANCE OF ACADEMIC GOWNS FOR THE 2ND
GRADUATION CEREMONY OF ST AUGUSTINE UNIVERSITY OF
TANZANIA-MBEYA CENTRE**

Dear prospective graduands, be informed that the second graduation ceremony of the St Augustine University of Tanzania-Mbeya Centre is expected to take place on Saturday, 11th November, 2017, at the St Augustine University of Tanzania-Mbeya Centre. Therefore, the Academic Gowns shall be issued at the Dean of Students' office from 6th November, 2017 to 10th November, 2017 from 8:30 AM.

That, for a student to be able to hire an Academic Gown He/She must possess the Following:

- (i) Properly filled Clearance Form
- (ii) Original copy of payments receipts of **52,000/=** for both Academic Gown and graduation booklet
- (iii) All payments should be made to the following Bank Account **0150421194101 SAUT-Mbeya**
- (iv) The Graduation Gowns should be returned to the Dean of Students' office one week after the Graduation Ceremony. If anyone fails to return it on time, **10,000/=** will be charged daily.
- (v) Rehearsal will be conducted on 10th November, 2017 from 16:00 PM
- (vi) Failure to attend the rehearsal exercise kindly notify graduation committee


Dr. Makilika, V

Deputy Director Academic Affairs

11/10/2017

